

## Updated IAC Guidelines in Response to COVID-19

(3.24.2021)

**IAC Operational Status: *Level 2 Operations*** (Phased Resumption of Research).

The Imaging and Analysis Center (IAC) is continually transitioning within Level 2 operations (phased resumption of research) in accordance with the guidelines established by the Office of the Dean of Research. Thus, in order to follow the university's social distancing guidelines, the IAC currently operates at 50% capacity. We understand this is a very difficult situation, but until the university implements overarching COVID-19 policy changes, the IAC must continue as per the approved guidelines listed below.

The IAC has implemented innovative solutions which enable virtual instrument training on the IAC's advanced suite of instruments. This virtual training is offered on a limited basis to new Princeton-based users in order to facilitate the phased resumption of campus-wide research. Please check with IAC staff regarding the status of instrument training for a desired technique.

All IAC users are instructed to review the updated guidelines listed below and must continue to follow these procedures. These proactive measures include social distancing, occupancy limits (**1 user per lab**), increased sanitation efforts, the mandatory wearing of facemasks, and enhanced guidelines on instrument use.

**Note:** *Do not visit the IAC if you have experienced symptoms consistent with COVID-19 within the past 14 days. Any users showing COVID-19 symptoms will be instructed to leave the facility immediately.*

**COVID-19 Symptoms:** Coughing, sneezing, fever, chills, fatigue, muscle aches, difficulty breathing etc.

The IAC is open to internal, Princeton-based researchers (i.e. Postdocs & Grad Students, *et al.* who have been previously authorized for using the IAC instrument).

- Corporate and outside institutions remain restricted from IAC use.
- External users may continue to utilize the Assisted Use program for sample analysis by IAC staff. (<https://iac.princeton.edu/assist-me.php>)

### **IAC Guidelines:**

- IAC users **must complete EHS's training and symptom monitoring tools listed below** prior to visiting.
  - (1) **"Safe Practices for Resumption of Research"** training available in the Employee Learning Center (<https://putrain.learn.com/learncenter.asp?id=178409&sessionid=&page=304>).
  - (2) **Return to Campus Questionnaire:** A Risk Assessment Questionnaire (<https://veoci.com/veoci/p/form/r996ddge9bzz#tab=entryForm>).
  - (3) **Princeton University Symptom Tracker:** Perform a daily self-evaluation to assess symptoms prior to coming to campus using the TigerSafe App (<http://emergency.princeton.edu/stay-connected/tigersafe>) or available online (<https://veoci.com/veoci/p/form/7ag5ubgy9kwu?c=131534#tab=entryForm>).
  - (4) **Princeton University Covid Testing Program** – All IAC users must participate in and be in good standing with the IAC's Covid Testing Program: <https://covid.princeton.edu/testing>

- IAC users must **wear a face covering** at all times.
- IAC users must **wear clean gloves** within the IAC while operating equipment.
- IAC users must **dispose of used gloves** after using IAC equipment.
- IAC users must **remain at least six feet** from other users at all times.
- IAC users must **wash hands for +30 seconds** before and after instrument use.
- IAC users must **avoid person-to-person contact**, including handshakes.
- IAC allows **only one user per laboratory room at a time** (min. density of 1 person per 125 ft<sup>2</sup>).
- IAC users must abide by the occupancy limits posted for each lab (one user per lab).
- IAC users are permitted at most, **one user per laboratory room** at a time.
- IAC users must **check the status of individual tools and reserve instrument time and prior to visiting the IAC** using the calendar system.
- IAC users must **allow a one-hour buffer between instrument use** by consecutive users.

### **Technical Considerations:**

- The IAC is gradually implementing virtual instrument training on a limited basis.
- The IAC encourages users to drop off samples for assisted analysis by the IAC's experienced staff.
- IAC staff is available on a staggered, rotating schedule with half of the staff on-site and half off-site. The off-site staff are available to answer technical questions *via* phone, email, and FaceTime.
- The IAC recommends that each research group send one experienced researcher at a time to conduct research within the IAC.

### **IAC Sanitation Efforts:**

- The IAC has increased sanitation efforts including disinfecting login terminals, doorknobs, keyboards, high-contact surfaces etc.
- IAC users are encouraged to bring their own hand sanitizer and to use it frequently.
- Upon request, the IAC will provide disinfectant for users to sanitize keyboards and surfaces.
- Handwashing guidelines have been posted throughout the IAC – please follow these guidelines.

### **Continuity of IAC Operations:**

- The IAC will attempt to accommodate its users as best as possible during this time. However, due to the rapidly changing status, please feel free to contact the IAC with any questions you have.

### **Campus Resources:**

- **EHS Safe Practices for Resumption of Research:**  
Link: <https://putrain.learn.com/learncenter.asp?id=178409&sessionid=&page=304>
- **Return to Campus Questionnaire:**  
Link: <https://veoci.com/veoci/p/form/r996ddge9bzz#tab=entryForm>
- **Princeton University Symptom Tracker:**  
Link: <https://veoci.com/veoci/p/form/7ag5ubgy9kwu?c=131534#tab=entryForm>
- **Princeton University Coronavirus FAQs:**  
Link: <https://emergency.princeton.edu/coronavirus-faq-faculty-staff>
- **Princeton University Health Services:**  
Email: [communityhealth@princeton.edu](mailto:communityhealth@princeton.edu)
- **Teladoc Web Link:**  
Link: <https://member.teladoc.com/princeton>
- **Princeton university Emergency Management Website:**  
Link: <https://emergency.princeton.edu/>

- **Center for Disease Control:**

Link: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

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